

WEBSITE DATA AND COOKIES

WHAT DATA WILL PM+M COLLECT?

Certain non-personal data will be collected, such as the identity of your internet browser, the type of operating system you use, your IP address and the domain name of your internet service provider.

Personally identifiable information will also be collected on occasion. Such data could include your name, address and gender, information relating to your occupation and employer and details about your salary, tax liabilities and bank statements. This list is not exhaustive as other personal data may be submitted either via the website or provided to PM+M during the provision of its professional services. See our PM+M client privacy notice via our legal page at www.pmm.co.uk for how personal data may be used.

HOW WE COLLECT YOUR DATA

Non-personal data will be collected automatically from your computer when you visit the website. Personal data will be collected when visitors to the site voluntarily submit such information through the registration or contact forms.

WHEN WILL WE USE YOUR PERSONAL DATA

All data collected, including personal data, may be used:

- in the performance of our professional services;
- to offer advice as to other professional services we might provide;
- to contact visitors and clients about the professional services we provide;
- to receive information requests sent by PM+M customers and website visitors;
- to obtain comments on the services we provide;
- to provide more effective internet services, improve the quality of our website, and make the website more responsive to the needs of our visitors;
- for recruitment purposes.

WILL MY DATA BE KEPT SECURE?

PM+M maintains appropriate safeguards to ensure the security, integrity and privacy of any personally identifiable information collected through the website and the course of business, and periodically reviews and updates its security measures in the light of current technologies. Unfortunately, no data transmission over the Internet can be guaranteed to be totally secure. Although PM+M strives to protect your personal information, we cannot ensure or warrant the security of any information you may transmit to us or from our online products and services. This is done so at your own risk. Once we do receive your transmission, however, we will make our best effort to ensure its security on our systems.

Please remember that any information posted on bulletin boards becomes public information. You should use caution when sharing information as any of it can be collected and used by people you may not know. While PM+M strives to protect and respect your privacy, we cannot guarantee the security of any information you disclose in a chat room or bulletin board and you do so at your own risk.

WHAT ARE COOKIES?

We sometimes place small data files on your computer, these are known as cookies and are commonly used on websites.

They improve things by:

- remembering settings, so you don't have to keep re-entering them whenever you visit a new page
- remembering information you've given (e.g. your postcode) so you don't need to keep entering it
- measuring how you use the website so we can make sure it meets your needs

HOW WE USE COOKIES

Any personal or company details received by our website will only be used by PM+M, we never sell your information to third parties. The information provided by cookies will be used to improve your website experience.

HOW TO CONTROL AND DELETE COOKIES

This website does not use cookies to collect personally identifiable information about you. However, if you wish to restrict or block the cookies which are set by this site, or indeed any other website, you can do this through your browser settings. The Help function within your browser should tell you how.

Alternatively, you may wish to visit www.aboutcookies.org which contains comprehensive information on how to do this on a wide variety of browsers. You will also find details on how to delete cookies from your computer as well as more general information about cookies. For information on how to do this on the browser of your mobile phone you will need to refer to your handset manual.

Please be aware that restricting cookies may impact on the functionality of the website.

This website uses Google Analytics, a web analytics service provided by Google, Inc. Google Analytics sets a cookie in order to evaluate your use of this website and compile reports for us on activity on the website.

Google stores the information collected by the cookie on servers in the United States. Google may also transfer this information to third parties where required to do so by law, or where such third parties process the information on Google's behalf. Google will not associate your IP address with any other data held by Google. By using this website, you consent to the processing of data about you by Google in the manner and for the purposes set out above.

For further information on how to reject or delete this cookie click on the link below.

<http://www.google.com/intl/en/privacypolicy.html>

CHANGES TO OUR PRIVACY NOTICE

We keep our privacy notices under regular review and we will place any updates on this web page. This privacy notice was last updated in July 2019.

HOW TO CONTACT US

Please contact us if you have any questions about this privacy policy or information that we hold about you.

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